

INFORMATION PACKET

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Friday, September 25, 2020



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

A working draft of Council Meeting Agendas

September 29, 2020 Councilmembers Absent:

Special Council Meeting Agenda Items - 4:30 start time	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Public Hearing: Vacation of a 0.017-Acre Portion of a Public Right of Way (Alley) Located between Lot 17, Natrona Heights Re-Subdivision and Lot 4 of White's Addition. 1st reading		N			
Public Hearing: Encroachment Agreements between the City of Casper, Wyoming and Natrona County, Wyoming, at or Near the Wyoming Medical Center.		N			

October 6, 2020 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-meeting-budget amendment discussion					
Pre-meeting- Liz resolution-she will get title					
Approval of September 15 Executive Session Minutes					
Approval of September 29 Special Session Minutes					
Public Hearing: Amending Ordinance No. 18-17, a Franchise Granting an Electric Utility Easement to PacifiCorp, an Oregon Corporation, doing Business as Rocky Mountain Power. 1st reading		N			
Public Hearing: Adoption of the Fiscal Year 2021 Budget Amendment #2.		N			
Amending Section 2.60.050 - Code of Ethics. 2nd reading			N		
Vacation of a 0.017-Acre Portion of a Public Right of Way Located between Lot 17, Natrona Heights Re-Subdivision and Lot 4 of White's Addition. 2nd reading			N		
Authorizing a Funding Agreement with the Central Wyoming Regional Water System Joint Powers Board in the Amount of \$39,768.75 for the Risk and Resilience Assessment and Emergency Response Plan Update Project.				C	
Authorizing a Utility Service Permit with the Wyoming Department of Transportation for a Fire Line to Black Hills Energy located at 1435 E. Yellowstone Highway.				C	
Authorizing a License Agreement with the Wyoming Department of Environmental Quality (WDEQ) for Installation of Groundwater Monitoring Wells on City-Owned Property.				C	
Authorizing a Procurement Agreement with UV Doctor Lamps, LLC for Ultraviolet (UV) Lamps and Quartz Sleeves for use at the Wastewater Treatment Plant, in the Amount of \$48,000.				C	
Authorizing Change Order No. 1 with Casper Electric, Inc., in the amount of \$67,590 and a time extension of 42 days, for the Casper Events Center Fire Alarm Replacement Project.				C	

The Grid
A working draft of Council Meeting Agendas

Authorizing an Outside-City Sewer Service with the Babcock Family Trust located at 502 East Magnolia.				C	
Authorizing an Agreement with City Service Electrical Company, Inc., in the Amount of \$191,489.00, for the Ballfield Lighting Replacements - Phase I Project.				C	
Authorizing an Agreement with JTL Group, Inc., dba Knife River, in the Amount of \$1,004,954.35 for the Goodstein Parking Lot Improvements Project.				C	
Authorizing Amendment No. 1 to the Contract for Professional Services with Golder Associates, Inc., in the Amount not to Exceed \$60,460, Monitoring and Reporting of New Methane and Groundwater Wells as Part of the 5-Year Casper Closed Balefill Monitoring and Reporting Project.				C	
Authorizing an Agreement with HDR Engineering, Inc., for Water Rights/Water Supply studies, Tasks, and Activities in an Amount not to exceed \$75,000.				C	
Authorizing a Contract between the Casper Area Metropolitan Planning Organization and Western Research and Development, LTD for the Lathrop Road Traffic Study in an Amount of \$77,133.				C	
Authorizing the Mayor to sign a Letter of Support for the Casper Housing Authority's (CHA Cares) Application to the Community WINS Grant Program to Support Transitional Housing Programs on the LifeSteps Campus.				C	
Authorizing a Memorandum of Understanding Regarding the Troopers Planting a Raised Bed Garden on the Grounds of Fort Caspar to Raise Funds for their Program.				C	
Grant - \$40,000 - Wyoming Game and Fish Commission				C	
Authorizing the Reappointments of Current Board Members Tim Schenk, Nicholas Grooms and William Reese to the Downtown Development Authority Board of Directors.					C
Authorizing the Appointment of Dr. Matthew Wold to the Casper Natrona County Health Department Board.					C
Executive Session - Personnel					

October 13, 2020 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Massage Therapy - Continued Discussion	Direction Requested	90 min	4:35
Agenda Review		20 min	6:05
Legislative Review (Will have materials for packet)		30 min	6:25
Council Around the Table		10 min	6:35
Approximate Ending Time:			6:45

The Grid
A working draft of Council Meeting Agendas

October 20, 2020 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of October 6 Executive Session Minutes					
Amending Section 2.60.050 - Code of Ethics. 3rd reading			N		
Vacation of a 0.017-Acre Portion of a Public Right of Way Located between Lot 17, Natrona Heights Re-Subdivision and Lot 4 of White's Addition. 3rd reading			N		
Amending Ordinance No. 18-17, a Franchise Granting an Electric Utility Easement to PacifiCorp, an Oregon Corporation, doing Business as Rocky Mountain Power. 2nd reading			N		
Revisions to Chapter 13.32.030 of the Casper Municipal Code Related to Local Limits for the Industrial Pretreatment Program. 2nd reading			N		

October 27, 2020 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Mike Lansing Field	Direction Requested	20 min	4:35
Public Access TV Channel--Casper One	Direction Requested	30 min	4:55
Hogadon Update	Info Only	20 min	5:25
Agenda Review		20 min	5:45
Legislative Review		10 min	6:05
Council Around the Table		10 min	6:15
Approximate Ending Time:			6:25

Future Agenda Items

Item	Date	Estimated Time	Notes
Roof Inspections			
Parking on the Parkways		30 min	
David Street Station 501(c)(3)		30 min	
Meadowlark Park			Spring 2021
Private Operation of Hogadon			
Formation of Additional Advisory Committees			
TOPOL Addition Release of Zoning Restrictions (tentative)			please call liz about this.
Consideration for responsible bidder status			
Off-Season Hogadon Use			
Advance Casper			

Staff Items

Limo Amendment			
Sign Code Revision			
Wind River Traffic Update			Summer 2020
Land and Water Conservation Fund Grant			
Blood Borne Pathogens			
Community Relations Spec Update Followup		30 min	
Nolan Status Update			check in with liz potentially nov 7
Downtown Speed Limits			

she is going to talk to the people and set a date

Future Council Meeting Items

Retreat Items

Economic Development and City Building Strategy

Tabled Council Meeting Items

Public Hearing: Massage Therapy License and Permit Ordinance

October 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 <i>7:00p</i> -Youth Empowerment (Pacheco)	2	3
4	5 <i>5:00 p.m.</i> - CNFR (Freel, Cathey)	6 6:00p -Council Meeting	7 <i>11:30a</i> -Drug Court (Huber) <i>1:00p</i> -Civil Service Commission (None) <i>5:30p</i> -Platte River Restoration Advisory Committee (Pacheco)	8 <i>7:00a</i> -Advnce Casper (Freel) <i>4:30p</i> -Leisure Services Board (Huber) <i>7:00p</i> -Youth Empowerment (Pacheco)	9 <i>11:30a</i> -Chamber Coordination/ Infoshare (None)	10
11	12  Columbus Day City Offices Closed	13 4:30p -Council Work Session	14 <i>6:00p</i> -Amoco Re-use JPB (Hopkins)	15 <i>7:30a</i> -Mayor/ Commissioner <i>11:00a</i> -Housing Authority (Bates) <i>4:00p</i> -Contractors' Licensing Board (Lutz) <i>5:30p</i> - City County Board of Health (Bates) <i>6:00p</i> - Planning & Zoning (Hopkins) <i>7:00p</i> -Youth Empowerment (Pacheco)	16 	17
18	19 <i>8:30a</i> -Historic Preservation (Bates)	20 <i>11:30a</i> -Regional Water JPB (Cathey, Powell, Huber, Freel) <i>4:00p</i> -Chamber of Commerce (Cathey) 6:00p -Council Meeting	21	22 <i>11:30a</i> - Disability Council (Powell) <i>7:00p</i> -Youth Empowerment (Pacheco)	23	24
25	26 <i>12:30p</i> -Senior Services (Pacheco) <i>2:00p</i> -CATC (Johnson) <i>4:00p</i> -OYD Advisory Committee (Hopkins, Freel)	27 <i>11:30a</i> -Travel & Tourism (Freel, Johnson) 4:30p -Council Work Session	28 <i>7:00a</i> -CPU Advisory Board (Bates) <i>11:30p</i> -NIC (None) <i>5:15p</i> -CAP (None)	29 <i>7:00p</i> -Youth Empowerment (Pacheco)	30 NO trick or treating at City facilities this year	31 

We are CASPER

COMMUNICATION ACCOUNTABILITY STEWARDSHIP PROFESSIONALISM EFFICIENCY RESPONSIVENESS

FY2021 Community Promotions Final Report

City of Casper



Mission

The Casper College Foundation is a 501(c)3 non-profit organization which provides supplemental resources to assist Casper College in fulfilling its mission. The foundation raises funds in collaboration with the community, generous donors, faculty, and staff. Foundation funds provide monetary support for scholarships, facilities, programs, and college initiatives to provide an outstanding learning environment for the students who attend Casper College.

The Casper College Foundation and Alumni Association is a partnership that is invested in instilling pride in the legacy of Casper College and promoting the academic excellence that has been a vehicle for students since 1945.

Account of the T-Bird Trek

Sunday, September 13 was an absolutely beautiful day for an event. Perfect running weather. No wind, no rain, no snow.

We are humbled every year, as we see our race numbers increase. The commitment we receive from our participants is heartwarming. The support we receive from the Casper community is magnificent. Our volunteer base remains steady and we know that a solid base of volunteers is critical to ensure a safe and fun event for all. The Platte Rivers Trails system is an added bonus to be able to provide a safe runner path for our participants.

All participants – runners, walkers, volunteers – did what they could do to stay safe this year (social distancing as best as possible, wearing masks, use of hand sanitizer). We encouraged all participants to wear masks, hand sanitizer was available at all aid stations, and we

did not have live music this year, which helped to eliminate larger groups from mingling around the finish area.

The sixth annual T-Bird Trek was a success. As in any event, there are a few things that can be tweaked for our next run (as you will see in the runner feedback attached to this document). An area in which we upgraded this year, was the finisher medal. To help celebrate Casper College's 75th Anniversary, all participants that crossed the finish line received a commemorative finisher medal. The medals were a huge success. All of our runners, old and young alike, appreciate receiving something as they crossed finished line. Everyone was a winner. By the next day, we had race results posted on our web page and our social media platforms for participants to review.

Financial Information

Sponsorships received	\$15,200.00
Sponsorships receivable	\$454.00
Entry fees	<u>\$10,426.57</u>
Total income:	\$26,080.57
Total Expenses	<u>\$11,515.53</u>
Estimated Net Profit	<u><u>\$14,565.04</u></u>

Program Significance

- The individuals who are the focus of the T-Bird Trek would be our students, our Alumni Association, and the Casper Community.
 - Sponsorship monies help to off-set the cost of the Trek (shirts, medals, food, etc.).
 - Race entries monies help to support scholarships for our students and help fund events sponsored by the Casper College Alumni Association.
 - Bringing awareness to the Platte River Trails system to our community participants.
- COVID 19 has taken its toll on our students. The monies raised this year, will significantly help support student scholarships and alumni initiatives, which will ultimately help offset costs incurred by our students.

Results

Last year we had 277 participants. We are happy to report 298 individuals participated in this year's event. The median age of our runners was 39 years old. The youngest participant was 7 years old and the oldest was 85. All participants and volunteers had to register for the Trek. We were able to track volunteers via Google sheets and RACE ENTRY is the portal people

use to register as runner or walker. We were able to collect feedback on a GOOGLE form sent to all participants (volunteers, runners, and walkers).

- 17 participated in the Lookout Point Half Marathon
- 62 participated in the Downhill Half Marathon
- 47 participated in the 10K
- 106 participated in the 5k
- 51 participated in the Virtual runs

Program Results/Impacts

Responding to the needs of our runners and walkers is paramount. Feedback we received last year suggested we should have an official race announcer. We listened. Our race announcer was excellent and going forward, we will make sure we recruit a volunteer for that position. He announced runners and walkers as they crossed the finish line, kept people posted as to where the food and beverages were located, thanked all of our sponsors, made announcements about North Platte Physical Therapy being on-site to assist runners, and basically communicated to all the folks at the start/finish line. It was nice to have one person keep everyone abreast of any last-minute changes and additions.

We also asked our communications department to shoot video on race day. We will use this video as a promotional piece for the 2021 Trek. The college's ceramics faculty, Mike Olson, made clay bowls to give to half marathon finishers. Our alumni board members passed out finisher medals and cheered on our runners and walkers. Engaging the college community and bringing awareness to this event, was beneficial in exceeding our expectations.

Attendance and Participation

*See attached application form



FY 2021 Community Promotions Final Report

Please file this form within **30 days** of the conclusion of your event. Submit this form electronically to the City Manager's Office at rjordansmith@casperwy.gov. Submit any bills for reimbursement electronically to accountspayable@casperwy.gov. **Failure to complete and send in this form could result in a denial of payment for in-kind, facilities, AND cash funding, as well as a disqualification from any future funding grants.**

Organization:	<u>Casper College Foundation</u>	Program/ Event:	<u>T-Bird Trek</u>
Contact Person:	<u>Ann Dutton</u>	Phone Number:	<u>307-268- 2325</u>
		Date:	<u>9-25-2020</u>
Email Address:	<u>adutton@caspercollege.edu</u>		

1. Mission

Please state the agency's mission/vision:

2. Written Account of your Event

Please attach a written account of your event. Was the event successful? Did it go off as expected? Were there any problems? **Please limit your written account to one (1) page of written material.**

3. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this event. **Please include the amount you were allocated from community promotions funding and whether it was for cash, in-kind, facilities, or any combination of the three.**

4. Program Significance

- Using bullets describe the individuals who are the focus of your work and are influenced by your activities.
- What impact did the program have on the specified target population and community?
- Have there been significant trends over the past months regarding your target population?

5. Results

- Please describe the outcomes/outputs
- Please describe the method of measurement
- Please describe the performance results

6. Program Results/Impacts (use bullets)

- Explain how much (quantity) service the program delivered
- How well (quality) the services were delivered. For example, describe how individuals were better because of the event
- What does your analysis of the past year's data tell you about what is happening to the impacted target population?

- d. How could the event have worked better?
- e. How will you address this?

7. Attendance and Participation

In order to gauge the impact that your event has had on the community, it is important that we know how many people attended and/or participated in your event.

- a. **Please fill out the information in one of the three boxes below.** If you intend to use a counting method that is not listed, then please contact Fleur Tremel in the City Manager's Office (235-8224) to inquire about pre-approval.
- b. Please provide information as to number of participant/spectators who are from Casper and those that are from outside of Casper, as well as what method you used to count.

Attendance and Participation

Please fill out one of these three sections as instructed on the opposite side of this page.

*I can **Accurately Count** the number of people who attended my event because:*

- We sold tickets
- We took a turnstile count or counted people as they came in
- We conducted an organized head count
- All participants were registered
- We used sign-in sheets
- We used another method that was pre-approved by the City Manager's Office

Number who Actively Participated:

Number who attended as Spectators:

*I can only make a **Rough Estimate** of the number of people who attended my event.*

Number who Actively Participated:

Number who attended as Spectators:

*I can make an **Educated Guess** at the number of people who attended my event because:*

- We counted cars
- We filled a certain amount of space
For example: "We filled fifteen rows of 20 seats each" or "We filled two 20 x30 foot rooms with people"
- We used another method that was pre-approved by the City Manager's Office

Number who Actively Participated:

Number who attended as Spectators:

What's the difference between a participant and a spectator?

A **participant** is someone who is actively involved in the activity; a **Spectator** is someone who passively enjoyed it. Please don't count people twice – one person can't be both a Participant and a Spectator! For example:

If your event was....	Then your count of <u>Participants</u> would include...	And your count of <u>Spectators</u> would include...
.... a Baseball Tournament	<i>Players, coaches, volunteers, and other people who helped out with the tournament</i>	<i>The people who were sitting in the bleachers.</i>
.... a Bake Sale fundraiser	<i>People who cooked, set up tables, handed out flyers, etc.</i>	<i>The people who came to shop at the bake sale, even if they didn't buy anything</i>
... a class for teens about alcohol abuse	<i>The teachers, the people who organized and hosted the event</i>	<i>The students who attended the class.</i>
.... a soup kitchen that gave food to the homeless	<i>People who worked in the kitchen, advertised the program, etc.</i>	<i>The people who received the food.</i>

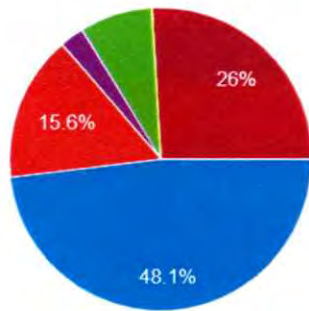
ADDITIONAL NOTES (IF NEEDED): _____

*Thank you!
We appreciate the support!*

2020 T-Bird Trek Survey Results

How did you hear about the T-Bird Trek?

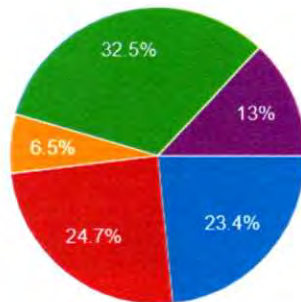
77 responses



- Previous participant
- Friend/Family
- Casper Star Tribune
- KCWY Channel 13
- OilCity News
- Townsquare Media
- Movie Theater
- Social media
- Other

Which race did you participate run or walk?

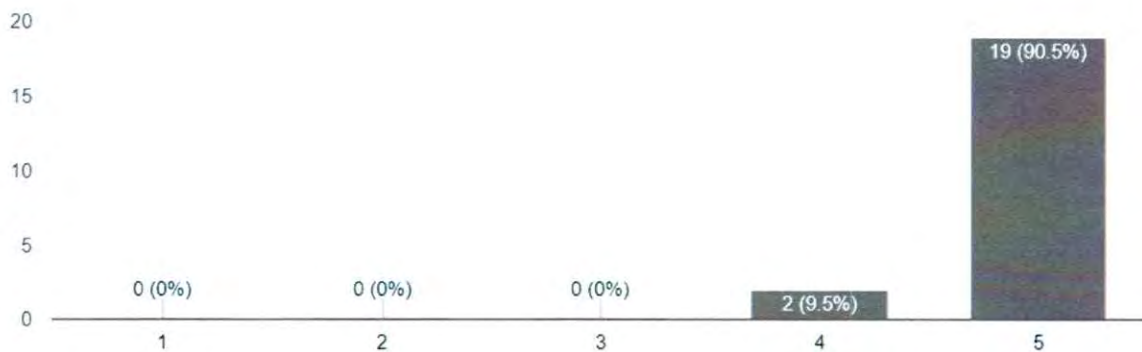
77 responses



- 5K
- 10K
- LOOKOUT POINT HALF MARATHON
- DOWNHILL HALF MARATHON
- Volunteer

If you volunteered for the T-Bird Trek, how would you rate your volunteer experience?

21 responses



What did you enjoy most about the T-Bird Trek?

The runners and volunteers were cheerful. The food was great and the shirts were the bomb! It was nice to hear the runner's names announced as they crossed the finish line.

The atmosphere, everyone was so nice

Weather was great, course was fun, what more do you need?

Nice course, very friendly staff

Everyone was so pleasant! Great support!!

The management of the event. As a participant from what I saw or experienced there were no glitches.

The volunteers, the admin, and all the fun people

Everything!!!!

Good social distancing

Well organized small event

Excellent aid stations and traffic control.

Excellent aid stations, great race atmosphere.

The downhill race was a lot of fun

All awesome support from the incredible volunteers.

The opportunity to run down the mountain road

Running it, the scenery, vegan burritos

Downhill course!!

Ran with super cool friend - helped each other

The fire waiting at the start line and the volunteers

The nice run

The scenery, shirts & well organized!

Seemed well organized and well-marked

I love how punctually it is ran and how every volunteer had words of encouragement for us!

The views, the volunteer, the aid stations were all great! The food after was good

The support given by everyone

The singer for the National Anthem did a great job.

Finish line setup

Seeing all of my running buddies!!

The Local Vibe..

I enjoyed the course and the weather was amazing!!!

2020 T-Bird Trek Survey Results

It was so well organized.

Very well out together run from sign pit to packet pick up to people on the course!!

The downhill and Qdoba at the end!

The camaraderie between runners.

This Corona year- everything! So thankful and happy you put it on without restrictions!

Meeting with old-time friends

People not judging you and everybody was cheering you on along the way.

All the variety in ages of people that participated.

The support from everyone along the way

Great goodies after the race

Volunteers were great

The downhill and Qdoba at the end!

The friendliness of everyone

Seemed well organized and well-marked

The camaraderie, the weather, the run is beautiful

How challenging it was but all the participants helped push each other

camaraderie

tough course but nicer weather this year

it was very organized; the route was marked well and all of the aid stations were so wonderful! They were very encouraging! Loved the finish and how they announced the name as you finished and getting the medal right as you finished

All the perks before and after the run: food, snacks, water, etc. I also like the early start. I particularly liked the long sleeve hooded T-shirts this year.

The support along the race route

I enjoy the plethora of free beers and tacos when it's finished.

Course

The route and the people

The food

scenery, support for runners

I loved watching the "satisfied" faces after they finished.

Beautiful courses. Thanks for including vegan burritos at the finish.

The friendly atmosphere and how well organized it was.

Watching the folks cross the finish line with a look of sheer amazement or in the case of the pros ,intensity

Volunteer for first doing COVID-19 still having fun

Year after year, I have noticed how smoothly everything goes. Just getting stronger every year!

2020 T-Bird Trek Survey Results

Best time ever!

All the support at Look Out Point!

Hmmmm! I enjoyed every but if it!!! And love being up with fellow runners at the end.

Friendly people and felt appreciated. And I was able to do what I enjoy. I loved this year's shirts!

All the support at Look Out Point!

What could we do to improve the T-Bird Trek?

Music?

Not sure! Love the options!

Nothing

I had a wonderful experience. I can't think of how it could be improved.

Bring back the live music.

nothing it is perfect

The whole thing was awesome! Thank you!!

Porta potty are start of downhill

Markings for each race the closer u get to the campus

Nothing. Today was great! I especially liked all the extra potties (or what seemed extra to me).

it is great the way it is!

N/A it was a really well-organized race

I think it's a really good race

I thought it was perfect! Nice packet pickup, with snacks :) LOVE the hoody!! Great #aid stations, lots of support on the course.

Do a night run

Maybe have bag pic up on Friday too...? The Start for the downhill better marked.

Nothing

I think it is awesome. Parking was way clearer this year and that was my only suggestion from last year :)

The course was marked short of 13.1. There were no facilities at the start of the race.

Not sure

Personally, I liked the shirts that were the more dry-fit material from the past. Though these are nice too!

Not sure, Met all my expectations and more for a first time..

I wouldn't change a thing.

Different medals for different distances

2020 T-Bird Trek Survey Results

if you can arrange for the weather to be like today every year that would be awesome!

Have the opportunity to run the 10k and 5k both, like a bundle. Something like the Gasparilla races offer (5k, 8k, 15k, half, combo of three, combo of 4 races).

Follow your teams well planned event.

Nothing

Promote and get more people to participate

Different medals for different distances

Nothing

Maybe one more water station

There was a disconnect between the race website and the Foundation website.

participants weren't masked at the start and should have been

Nothing that I know of. t This was my first time participating.

Quality shirts like this years.

nothing it was terrific

Provide a plethora of free beer and tacos when it's over.

Last mile or so very crowded with the 5k participants, had to weave around and announce to pass often, which is not ideal during the last mile of a half marathon.

It really is so smooth - I think it's great! I appreciate that things run per the schedule

Include choirs, mascots, bands and cheerleaders from the high schools along the running paths.

have a follow-up bike to make sure runners at the end of the line are ok

Better support for the back of the pack runners. Some of the volunteers were clueless about where turn arounds were. This is probably the most important piece of information they need.

Start the 5K people at a different time. They were intersecting the half marathon runners at the 1st aid station causing both runners to have to alter their stride. Just a thought.

How could you beat this year's weather and overall participation? It seemed pretty well planned and lots of excitement

None at all

I think you are doing a wonderful job.

It was simply wonderful the way it is!

Nothing, possibly more outhouses!

I can't think of a thing

Start an hour later! :) Tacos and beer at finish line or at all the refreshment stops.

Have one emergency station around the initial 1.5 mile mark of the half-marathon. I noticed there was a big 3-4 mile gap.

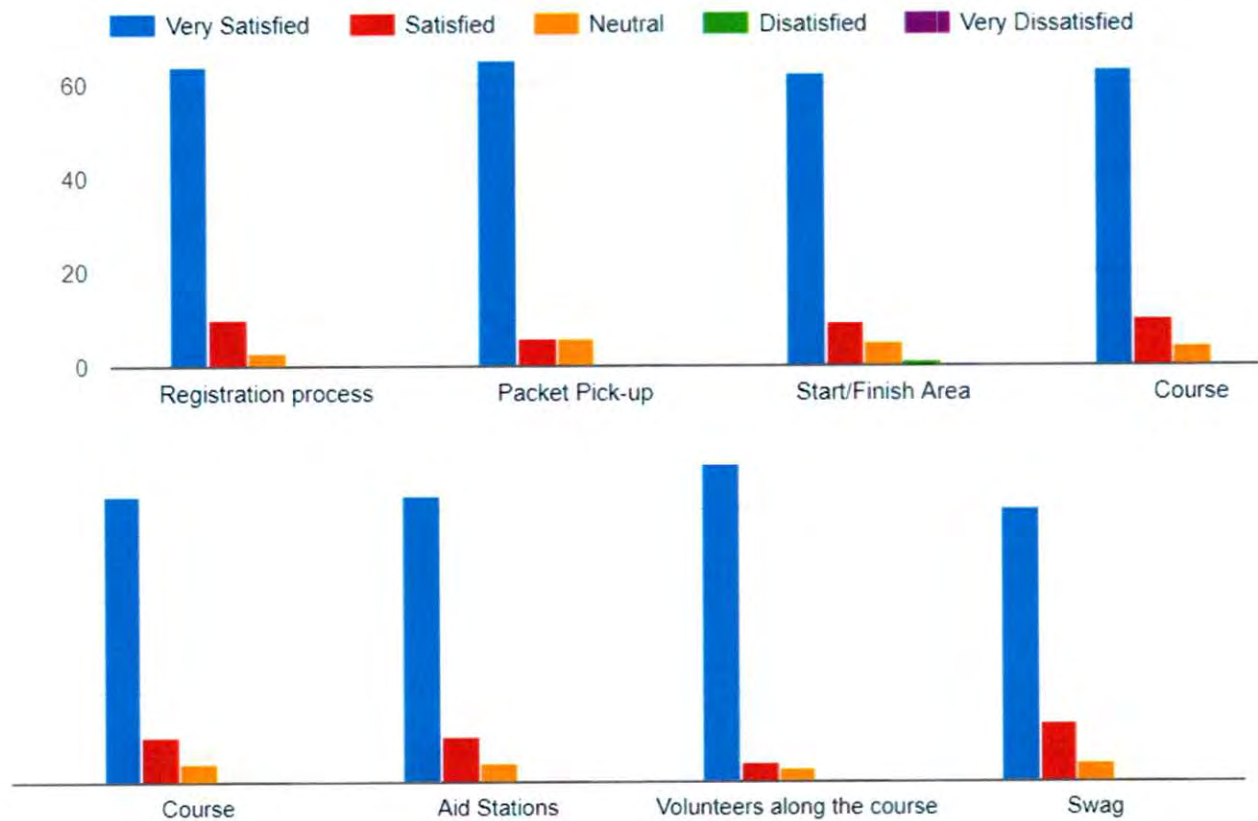
Nothing, possibly more outhouses!

Did you overnight in a local hotel to participate in the T-Bird Trek?

74 responses



Please rate the following aspects of your T-Bird Trek experience.



Order Approval: 12843



Running Awards & Apparel
 3985 Commerce Drive Phone: 877.818.4929
 St. Charles, IL 60174 Fax: 630.639.5226

Date Ordered: 7/27/20
 Req. Ship Date 8/31/20
 Drop Dead Date 9/2/20

Ordered By	Phone	Fax	Email
Ann Dalton	307-268-2325		adalton@caspercollege.edu

CASPER COMMUNITY COLLEGE FOUNDATION &
 ALUMNI ASSOCIATION
 ATTN. ANN DALTON
 125 COLLEGE DRIVE
 CASPER, WY 82601

SHIP TO:
 CASPER COMMUNITY COLLEGE FOUNDATION &
 ALUMNI ASSOCIATION
 ATTN. ANN DALTON
 125 COLLEGE DRIVE
 CASPER, WY 82601

Customer #	PO Number	Terms	Salesperson	Ship Method
19469		Credit Card	Kate Boughner	8) FedEx International Priority

Qty	Part Number	Color	Description	Unit Price	Total Price
300	CUSTOM MEDAL		3" Custom Medal 3mm, Antique Silver, 3-Color Enamel Fill, Engraved Back, 1.5" x 34" Sublimated Ribbon	4.25	1,275.00
1	ART SET UP		Art Set-Up Fee: waived- reorder of #12312		

Subtotal	1,275.00
Sales Tax	
Shipping	36.00
Total	1,311.00
Paid	
Balance	1,311.00

Note:

 Authorized By: Signature Printed Name Title Date

From: Victoria Ziton <WyomingFoodBankoftheRockies@mailman.bloomerang-mail.com>
Sent: Friday, September 25, 2020 11:13 AM
To: Renee Jordan-Smith <rjordansmith@casperwy.gov>
Subject: October 2020 Mobile Pantries Across Wyoming

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



For Immediate Release

October 2020 Mobile Pantries

Wyoming Food Bank of the Rockies

Wyoming Food Bank of the Rockies has scheduled the following Mobile Pantries across the state to help alleviate the food insecurity brought on by the COVID-19 event.

Community	Date	Distribution	Location
Gillette	Sat. 09-26-20	1-3 PM	CAMPLEX
Rock River	Fri. 10-02-20	10:30 AM- 12:30 PM	Fire Hall
Moorcroft	Thurs. 10-08-20	11 AM-2 PM	101 S. Belle Fourche
Rawlins	Fri. 10-09-20	1-3 PM	2100 E. Cedar St.
Worland	Sat. 10-10-20	11-1 PM	501 15 Mile Road
Thayne	Sat. 10-10-20	1-3 PM	250 Van Noy St.
Kaycee	Sat. 10-17-20	9-11 AM	HJ Park on Nolan Ave.
Thermopolis	Sat. 10-17-20	1-3 PM	tba
Buffalo	Tues. 10-20-20	12-2 PM	18 Fairgrounds Rd.
Guernsey	Sat. 10-24-20	1-3 PM	250 W. Whalen St.

Wyoming Statewide Release, October 2020 — In Wyoming, we all know about leaning in. When faced with a strong headwind, Wyomingites lean in to get to where we are going. Due to the impacts of COVID-19, Wyoming Food Bank of the Rockies is continuing food distributions across the state; and we anticipate that there will be a need for hunger relief through the end of the year.

"We are working to continue uninterrupted food distributions because our neighbors struggle to get food to their tables," stated Tony Woodell, Director of the Wyoming Food Bank of the Rockies. "The spirit of collaboration, with our funders, donors, volunteers, and partner agencies, has been humbling. We all lean in together to provide the food and essentials."

Aside from providing additional support to over 180 partners across the state, Wyoming Food Bank of the Rockies has continued to schedule mobile pantries to help those households in greatest need of food. These mobile pantries operate on a model that protects the public, staff, and volunteers, during this time of social distancing. Anyone affected by the COVID-19 crisis is welcome, and encouraged, to participate in any of the statewide mobile pantries. Each household will receive a box of shelf-stable items, a bag of fresh produce, and a bag of protein products. If you are picking up for another household please prepare and bring the appropriate completed and signed proxy form (available on our website.)

This photo available for reprint



Dates, times, or locations may change, so please check the Wyoming Food Bank of the Rockies' website for more information and for any updates on mobile pantries in your area. <http://wyomingfoodbank.org/mobile-pantries-wyoming/>

Families in need of food can contact Wyoming Food Bank of the Rockies' **local** partners, a list of locations and phone numbers is available at <http://wyomingfoodbank.org/wp-content/uploads/Partnering-Agencies-List-2019.pdf>

About Wyoming Food Bank of the Rockies

Wyoming Food Bank of the Rockies (WFBR), part of Food Bank of the Rockies' family, serves the entire state of Wyoming. As part of the Feeding America network, WFBR is committed to serving people in need, wherever they are. During COVID-19, as with any other emergency, Wyoming Food Bank of the Rockies will continue operations and distribute food to our partner agencies and to the communities they serve. Last year, WFBR distributed more than 9.7 million meals through their programs and with hunger relief partners – pantries, tote/backpacks, soup kitchens, and shelters. For more information call 307.265.2172, or visit our website at wyomingfoodbank.org.

Media Contact:

Victoria Ziton, Wyoming Food Bank of the Rockies
307-265-2172 x 4011 | vziton@foodbankrockies.org

Our Contact Information

Wyoming Food Bank of the Rockies

PO Box 1540

Evansville, WY 82636-1540

307-265-2172

www.wyomingfoodbank.org

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VISIT *Casper*

Experience Our History and Culture

Believe it or not, Casper has some of the richest history in Wyoming and the West. With a variety of museums where visitors can view dinosaur fossils or learn about the WWII airbase that was once on the grounds of the Casper/Natrona County International Airport, we can prove it to you. Take a virtual tour of the museums below, and start planning which ones you're going to visit when you're here.



The Tate Geological Museum

One of the few geology and paleontology museums in Wyoming, the Tate Geological Museum features over 3,000 fossils and mineral specimens. The museum also has a life-size display of Dee the Mammoth, an 11,600 year old Colombian Mammoth who lived in the American West during the Pleistocene/Ice Age. Click [here](#) to take a virtual tour.



Wyoming Veterans Memorial Museum

The Wyoming Veterans Memorial Museum tells the intimate stories of over 700 Wyoming veterans that served in wars spanning from the Spanish-American war to the current War on Terrorism. Considering it was once the Enlisted Men's Service Club at the Casper Army Air Base during WWII, the museum is full of history that's just waiting to be told. Click [here](#) to take a virtual tour.



Werner Wildlife Museum

From polar bears to cheetahs, the Werner Wildlife Museum features over 400 unique mammals, fish and birds. History and animals lovers will appreciate seeing some of the original exhibits that have been well preserved since the museum was founded in 1964. To take a virtual tour, click [here](#).



Good Aviation and Veterans Museum

Any WWII history buff or aviation fanatic will love the Good Aviation and Veterans Museum, which houses a ton of artifacts from the WWII era and boasts a collection of vintage planes, including two rare MIG fighters. Click [here](#) to take a virtual tour.



The Nicolaysen Art Museum

The Nicolaysen Art Museum features a collection of contemporary art from the Central Rockies to the High Plains. With more than 25,000 square feet of gallery space and a constant rotation of new displays, visitors will find themselves checking out the new galleries whenever they're in town. Check out what's currently on display by taking a virtual tour [here](#).



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Our mailing address is:

139 W 2nd St. Ste. 1B, Casper, WY 82601

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